



## WINTERFEST VENDOR POLICY

### 1. Vendor Rates

a. **\$250** - ICCS "Preferred Vendors" (*It's not too late to become a Preferred Vendor Member - the application and more information is available [HERE](#)*)

b. **\$300** - Vendors that are not ICCS preferred vendors

2. **Vendor locations** are throughout the main hallways in front of session rooms.

3. **What's Included** - Exhibit space includes one eight-foot table and two chairs, fee for an additional table (per vendor location) is \$100. IACCBE reserves the right to deny second tables if the number of vendors exceed available space.

4. **Availability** - All vendor spots are offered on a first-come, first-served basis until all vendor spots are filled. (*There is exhibiting space for approx. 30 vendors*)

5. **Attending Sessions** - Exhibitors are free to attend any of the sessions that they would like (as long as there isn't a limited class size)

6. **Meals Not Provided** - The exhibitor fee does not include any meals or breaks. Exhibitors may select optional meal selections during registration for an additional fee.

7. **Utility Costs** - The Winterfest Event will not incur additional cost to accommodate internet access, electricity, special lighting, extensions cords etc. Arrangements may be made directly with **Shannon Arnold** at the Hyatt.

8. **Non-Product selling entities** requesting a fee waiver may apply for consideration by the committee. All other vendor rules and restrictions apply to the non-paying entities.

9. **Vendor Fees & Sponsorships** support speaker fees and other educational expenses of the event.

We are looking forward to seeing you in Coralville. If you have any questions, please don't hesitate to contact US!