



Iowa's County Conservation System

I.C.C.S.

IOWA ASSOCIATION OF COUNTY CONSERVATION BOARDS
(dba as Iowa's County Conservation System)

BOARD OF DIRECTORS MEETING

President Larry Wilson called the meeting of the IACCB Board of Directors to order on **Thursday, May 16, 2019** – 9:58 AM at the Shive-Hattery Offices in West Des Moines.

BOARD MEMBERS PRESENT: Vavroch (Poweshiek), Wilson (Johnson), Ruhaak (Pottawattamie), Miner (Butler), Lara (Hardin), Shoemaker (Pottawattamie), Straw (Chickasaw), Beeck (Plymouth), Chatfield (Mitchell), Dixon (Mahaska), Bieber (Linn), Anderson (Dickinson)

BOARD MEMBERS ABSENT: Jessica Lara (Hardin)

OTHERS PRESENT: Hazelton (Executive Officer), John Osako – COO, Informatics, Inc.

INTRODUCTIONS: Once around the table for everyone to introduce themselves

ITEMS PROVIDED TO BOARD MEMBERS FOR DISCUSSION PURPOSES: Meeting Agenda, Proposed ICCS FY2020 Budget and Narrative, Proposed MyCountyParks.com Division FY2020 Budget and Narrative, 99 Parks Promotion – Listing of Parks, Tabulation of CEO Evaluation (provided by Wilson), Minutes of January 31, 2019 Board of Directors Meeting, ICCS April Financial Statement & Itemization, MCP.com April Financial Statement, FY2020 Goals and Objects for ICCS (by Hazelton), Highlights of FY2019 (by Hazelton)

ITEM 2. APPROVAL OF AGENDA

M/S by Ruhaak/Vavroch to approve the agenda as presented. **VOTE AYE** – Unanimous.

ITEM 3. BEYOND 2020 – MyCountyParks.com PRESENTATION

John Osako, COO of Informatics, Inc. gave a report on the status of the now 10-year-old MyCountyParks.com website, and a look into the future. The Board thanked Osako for his 40-minute presentation, followed by a brief Q & A session with Osako.

ITEM 4. APPROVAL OF PREVIOUS MEETING MINUTES – January 31, 2019

- a. **M/S by Miner/Beeck** to approve the minutes as presented. Change was noted to add Lara to the list of Board Members Present for the Zoom meeting. **VOTE - AYE** – Unanimous

ITEM 5. FINANCIAL REPORTS / MEMBERSHIP UPDATES

- a. April ICCS Financial Report presented & discussed
- b. April MCP.com Finance Report presented & discussed
- c. **M/S by Chatfield / Vavroch** to approve reports as presented – **VOTE – AYE** - Unanimous

ITEM 6. OFFICE & DIVISION REPORTS

- 1) **President Wilson** – Some comments about District 6 Meetings
- 2) **Other Board Members**
 - a) **Dixon** – Reported that 5/31 would be the grand opening of the new MCCB Educ. Ctr.
 - b) **Vavroch** – Appreciated the design for the new ICCB Letterhead
- 3) **CEO Hazelton** - Deferred comments to discussion of agenda items

4) **ICCS DIVISION REPORTS**

- a) **IACCB** – Bieber has left the CCB system, Report on Winterfest Planning
- b) **CCDA** – Shoemaker reported that Summer ISAC would be in August
- c) **CCPOA** – Beeck update the Board on CCPOA activities
- d) **IAN** – No Report
- e) **AFIRM** – Straw noted that most Roadside Managers were in the field
- f) **MCP.com** – Will be covered in Budget discussions
- g) **lowaTLC** – No Report

ITEM 7. LEGISLATIVE UPDATE

Hazelton updated the Board with specifics about REAP and IWILL initiatives underway and planned for the 2020 Iowa Legislative Session

ITEM 8. ANNUAL CONFERENCE UPDATES

- a. **2019 – Muscatine** – Hazelton updated the Board on registration & planning. Brief discussion about providing registration options for volunteers and Foundation members.
- b. **2020 – Story** – No update at this time
- c. **2021 – Dubuque** – Hazelton noted a 5/29/19 meeting in DBQ for date selection/planning.
- d. **2022 – Winneshiek/Fayette?** – Hazelton noted possible interest in 2022

ITEM 9. FY2020 BUDGETS – ICCS & MCP.com

- a. Preliminary discussions on the ICCS proposed FY2020 Budget
 - Discussion and consensus to terminate Contract for Services from Mitchell CCB, effective June 30, 2019. **M/S by Ruhaak/Miner** to end contract for Administrative Assistant at the end of the FY2019 fiscal year – **VOTE – Aye** – Unanimous
 - FY2020 Budget should reflect \$25,000 for “Office Assistance”
- b. Preliminary discussions on the MCP.com Proposed FY2020 Budget
 - Consensus to allow \$45,000 for contract services to Informatics in FY2020 budget

ITEM 10. NEW BUSINESS

- a. Executive Officer Evaluation & FY2020 Contract Discussion
 - FY2019 Highlights and FY2020 Goals & Objectives were discussed
 - Hazelton requested the Board enter a closed session discussion
 - M/S by Miner / Beeck** to enter closed session. **Roll-call VOTE** – Unanimous
 - Board entered Closed Session
 - **M/S by Anderson/Shoemaker** to come out of Closed Session – **VOTE – Aye** – Unanimous
- b. BUDGET APPROVALS
 - **M/S by Anderson/Ruhaak** to approved both proposed FY2020 Budgets (ICCS and MCP.com) as discussed with appropriate contract changes:
 - ICCS FY2020 OPERATIONAL BUDGET - \$220,250.00
 - MCP.com FY2020 OPERATIONAL BUDGET - \$105,500.00
 - VOTE – Aye** – Unanimous (*Hazelton to distribute update copies of Budgets*)

ITEM 11. OLD BUSINESS

- a. Brief discussion about the Sportsman’s Atlas in relation to the CCB Guide to Outdoor Adventure, DNR Maps/Website, etc.

ITEMS 12 and 13. OTHER & ADJOURNMENT

- a. Next Meeting Date – Hazelton will circulate a Doodle Planner email to the Board
- b. ADJOURNMENT