



## Iowa's County Conservation System

# I.C.C.S.

IOWA ASSOCIATION OF COUNTY CONSERVATION BOARDS  
(dba as Iowa's County Conservation System)

## BOARD OF DIRECTORS MEETING MINUTES

President Larry Wilson (Johnson CCB) called the meeting of the **IACCB Board of Directors** to order on **Thursday, August 1, 2019** – 9:00 AM via the ICCS Zoom Online Meetings System.

**BOARD MEMBERS PRESENT:** Vavroch (Poweshiek), Wilson (Johnson), Ruhaak (Pottawattamie), Miner (Butler), Lara (Hardin), Shoemaker (Pottawattamie), Straw (Chickasaw), Beeck (Plymouth), Dixon (Mahaska)

**BOARD MEMBERS ABSENT:** Chatfield, Anderson

**OTHERS PRESENT:** Hazelton (Executive Officer)

**ITEMS PROVIDED TO BOARD MEMBERS FOR DISCUSSION PURPOSES:** Meeting Agenda, Minutes of the May 16, 2019 Board of Directors Meeting, June 2019 Financial Reports for ICCS and MCP.com, MCP.com Proposal Plan of Improvements

### **ITEM 2. APPROVAL OF AGENDA**

**M/S by Shoemaker / Ruhaak** to approve the agenda as presented. **VOTE AYE – Unanimous**

### **ITEM 3. APPROVAL OF PREVIOUS MEETING MINUTES – May 16, 2019**

a. **M/S by Straw / Dixon** to approve the minutes as presented. **VOTE - AYE – Unanimous**

### **ITEM 4. FINANCIAL REPORTS / MEMBERSHIP UPDATES**

- a. June ICCS Financial Report presented & discussed
- b. June MCP.com Finance Report presented & discussed
- c. **M/S by Miner / Shoemaker** to approve reports as presented – **VOTE – AYE – Unanimous**
- d. Hazelton shared a statewide map showing counties that had renewed their FY2020 Memberships and discussed procedures to follow-up with those that were delinquent – there were \$14,200 total dues payments outstanding.

### **ITEM 5. OFFICE & DIVISION REPORTS**

- 1) **President Wilson** – Wilson reported that the recent Johnson County REAP Committee meeting had good representation from small towns that had some good applications.
- 2) **Other Board Members** – No Reports
- 3) **CEO Hazelton** - Hazelton covered several items as follows:
  - a. **Track Chairs** – ICCS was partnering with the Iowa Wild Turkey Federation Chapter to acquire 18 Track Chairs for 16 CCBs via a grant request to Prairie Meadows....no update available
  - b. **FY2019 IWLA Awards** – ICCS had received 16 nominations – 8 from large CCBs & 8 from small CCBs. Nominations have been scored and sent to IWLA for plaque production
  - c. **FY2020 ICCS Salary Survey** – Will be sending out soon & utilizing Administrative Assistance
  - d. **Summer ISAC Meeting** – Hazelton will have 1.5 hours of updates with CCDA at ISAC
  - e. **Board of Directors Elections – Region 3&4 Rep.** – No interest demonstrated at this point
  - f. **2019 New CCB Employee School** – Oct. 29<sup>th</sup> – Anticipate 50+ Employees to be in attendance
  - g. **Membership Request for Agenda & Minutes** – ICCS has received a request for copies of the Board Meeting Agendas & Minutes to be posted online – Hazelton will implement this fall

#### 4) **ICCS DIVISION REPORTS**

- a) **IACCBE** – Vavroch reported that they will meet next month – 2020 Winterfest looks great!
- b) **CCDA** – Miner reported that Summer ISAC would be in a couple of weeks
- c) **CCPOA** – Beeck update the Board on the recent CCPOA Exec. Committee Meeting
- d) **IAN** – No Report – Still no representative to the ICCS Board of Directors
- e) **AFIRM** – Straw note the next meeting will be in Marion Co. on Sept. 11-13.
- f) **MCP.com** – Hazelton reported that he is working with the Advisory Committee on the prioritization of the upcoming improvement projects.
- g) **IowaTLC** – No Report

#### **ITEM 6. LEGISLATIVE UPDATE**

- a. **IWILL UPDATE** – Not much being reported publicly since May – though there is work going on behind the scenes. There will be some necessary compromising on the formula?
- b. **REAP** – No new information at this time
- c. **ISAC Priorities** – Will probably need to look at ICCS Procedures for legislation in the future

#### **ITEM 7. ANNUAL CONFERENCE UPDATES**

- a. **2019 – Muscatine** – Hazelton shared a map showing current registrations of 107 from 28 CCBs; the conference has received \$29,000 in sponsorships; the Annual Meeting will be on the 18<sup>th</sup> of September – Dixon requested print-outs of the Powerpoint at the head table.
- b. **2020 – Story** – Hazelton reported on the recent conference call he had with the planning team; a couple of Board Members inquired about booking their rooms across the street at HI Express.
- c. **2021 – Dubuque** – Hazelton reviewed the meeting he had in June with representatives in Dubuque – they are looking forward to hosting us!
- d. **2022 & 23 – Winneshiek/Fayette?** – Hazelton noted possible interest in 2023, and Shoemaker noted that Pottawattamie may have an interest in the same

#### **ITEM 8. MCP.com UPDATE**

- a. Hazelton reported on the June 11th Zoom Meeting of the MCP Advisory Committee that worked on the prioritization of some 45+ improvements to the website.
- b. He utilized the list from this meeting to have a subsequent meeting with Informatics on 7/1.
- c. These discussions generated some specific projects that were separated from the master list.

#### **ITEM 10. NEW BUSINESS**

- a. **FY2019 Annual Report** – Hazelton noted that it is near completion and will be posted to the MCP.org website in time to meet 30-day notice as provided for in the Bylaws
- b. **Closure of Administrative Assistance Contract** – Hazelton discussed the final closure process of the partnership with the Mitchell CCB. There was also some general discussion about providing assistance to the CEO without the part-time assistant
- c. **IPF Cabin Task Force Report** – Hazelton facilitated a discussion about the report and the impact it may have on the future of cabins in Iowa. Also briefly discussed the projects now underway in Pottawattamie, Mills and Harrison CCBs.
- d. **MyCountyParks.com Plan for Improvements** – The Board had a lengthy discussion about the proposal as presented by Hazelton. Some consensus opinions were that it was quite pricey, but understandable; important that we bring the website “up to 2019 standards”; probably key that we keep it located with the developer, Informatics.  
**M/S by Miner / Straw** to approve the website development proposal as recommended by Hazelton **VOTE – AYE - Unanimous**

#### **ITEM 11. OLD BUSINESS**

- a. **99 Parks Promotion for 2019** – Hazelton briefly reviewed the warm recreation season promotion partnership with the Iowa Tourism Office. It was very successful – but he noted his disappointment with 80 CCBs indicating that they were “IN” for Selfie Stations, but only approx. 50 CCBs actually installed them, even though we purchased and provided them the signs, etc.

**ITEM 12. OTHER**

- a. NEXT MEETING DATE – Hazelton will circulate a Doodle Planner email for a late November / early December meeting date.

**ITEM 13. ADJOURNMENT**

- a. ADJOURNMENT – There being no other business before the Board, President Wilson wished everyone safe travels and would see them in Muscatine in September. The meeting was adjourned at 11:02 AM by acclamation.

Thomas F. Hazelton  
Chief Executive Officer  
11/12/2019  
ICCS/tfh